



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12800657
Procuring Entity CITY OF TAYABAS, QUEZON
Title RFQ # 26-018 Supply and Delivery of Materials for CDC Recognition/Moving Up Ceremony - CSWDO/ECCD
Area of Delivery Quezon

Solicitation Number:	RFQ # 26-018	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 318,269.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	24/02/2026
Contact Person:	Raymond S. Bermudez Head Bac Secretariat 2nd Floor New City Hall, Brgy. Baguio Tayabas Quezon Philippines 4327 63-793-3778 bac@tayabas.gov.ph	Last Updated / Time	24/02/2026 00:00 AM
		Closing Date / Time	27/02/2026 09:00 AM

Description

REPUBLIC OF THE PHILIPPINES
CITY OF TAYABAS
QUEZON PROVINCE

OFFICE OF THE BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The City Government of Tayabas, through its Bids and Awards Committee (BAC), will undertake Small Value Procurement for RFQ # 26-018 Supply and Delivery of Materials for CDC Recognition/Moving Up Ceremony - CSWDO/ECCD amounting to Three Hundred Eighteen Thousand Two Hundred Sixty-Nine Pesos Only (Php 318,269.00) as per Sec. 34 of the Implementing Rules and Regulations of the Republic Act No. 12009.

Canvass Forms can be obtained from the BAC Secretariat at 2nd Floor, BAC Office, New Tayabas City Hall, Brgy. Baguio, City of Tayabas, starting FEBRUARY 24, 2026 from 8:30 AM to 4:00 PM. Deadline for submission of quotations is on FEBRUARY 27, 2026, 9:00 AM at BAC Secretariat at 2nd Floor, BAC Office, New Tayabas City Hall, Brgy. Baguio, City of Tayabas, along with the following requirements:

1. Valid and Current Mayor's Permit;
2. Valid PhilGEPS Certificate of Registration (Platinum);
3. Quarterly Business Tax Return or Withholding Tax;
4. Certificate of Registration (BIR);
5. Omnibus Sworn Statement;
6. PCAB License (For Infrastructure Projects)

The contract will be awarded to qualified bidders whose bid proposal appears to be the Lowest Calculated Responsive bid to the City Government of Tayabas, in accordance with the IRR of RA 12009 and the agency's judgment and discretion, but not in no way bound to accept the lowest bid or any bid proposal which in its judgment are, in the ultimate analysis, not advantageous to the government. Quotations submitted after the prescribed deadline shall no longer be accepted. Delivery of Goods is required within thirty (30) calendar days upon conformed by the supplier with the Purchase Order.

Interested suppliers may secure Quotation Form from the BAC Secretariat. Participating duly licensed suppliers/manufacturers/distributors/contractors must submit the officially prepared Request for Quotation Form with legibly typed /printed price quotations unto the space provided opposite the item description of the Request for Quotation Form, signed and sealed into an envelope to the BAC Secretariat/TWG, City Government of Tayabas.

The City Government of Tayabas reserves the right to accept or reject any or all quotations, to annul the canvassing process, and to reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers, or to award such bid to the supplier whose bid is considered most advantageous to the government.

RAYMOND S. BERMUDEZ
HEAD, BAC Secretariat

Item No Item Description Qty Unit

01 CERTIFICATE OF COMPLETION/DIPLOMA
(Inclusive of Layout) Specialty Paper 9"x7", Portrait 1350 PCS

02 DIPLOMA JACKET 9"x7" 1350 PCS

03 PROGRAM/INVITATION
(Inclusive of Layout) Short 8.5" x 11", Specialty Paper, Bi-Fold, Colored 1600 PCS

04 RIBBON (MOVING-UP)
Material: Satin or Polyester Fabric; Width: 1" to 1.5"; Length: 6" 1350 PCS

05 GARLAND/LEI FOR CHILDREN
Drop Length: around 10" to 12"; Logo Size: 2" to 3" diameter; Length (circumference): 20" to 24" 1350 PCS

Nothing Follows

Atty. VOLTAIRE C. DELA CRUZ
BAC Chairperson

Created by Raymond S. Bermudez

Date Created 23/02/2026

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