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Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12982262
Procuring Entity CITY OF TAYABAS, QUEZON
Title RFQ # 26-055 Repair and Maintenance - Buildings and Other Structures (Quarterly Maintenance of Elevator) – GSO
Area of Delivery Quezon

Solicitation Number:	RFQ # 26-055	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	General Repair and Maintenance Services	Date Published	13/05/2026
Approved Budget for the Contract:	PHP 127,500.00	Last Updated / Time	13/05/2026 00:00 AM
Delivery Period:		Closing Date / Time	18/05/2026 09:00 AM
Client Agency:			
Contact Person:	Raymond S. Bermudez Head Bac Secretariat 2nd Floor New City Hall, Brgy. Baguio Tayabas Quezon Philippines 4327 63-793-3778 bac@tayabas.gov.ph		

Description

REPUBLIC OF THE PHILIPPINES
 CITY OF TAYABAS
 QUEZON PROVINCE

OFFICE OF THE BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The City Government of Tayabas, through its Bids and Awards Committee (BAC), will undertake Small Value Procurement for RFQ # 26-055 Repair and Maintenance - Buildings and Other Structures (Quarterly Maintenance of Elevator) – GSO amounting One Hundred Twenty-Seven Thousand Five Hundred Pesos Only (Php 127,500.00) as per Sec. 34of the Implementing Rules and Regulations of the Republic Act No. 12009.

Canvass Forms can be obtained from the BAC Secretariat at 2nd Floor, BAC Office, New Tayabas City Hall, Brgy. Baguio, City of Tayabas, starting MAY 13, 2026 from 8:30 AM to 4:00 PM. Deadline for submission of quotations is on MAY 18, 2026, 9:00 AM at BAC Secretariat at 2nd Floor, BAC Office, New Tayabas City Hall, Brgy. Baguio, City of Tayabas, along with the following requirements:

1. Valid and Current Mayor’s Permit;
2. Valid PhilGEPS Certificate of Registration;
3. Quarterly Business Tax Return or Withholding Tax;
4. Certificate of Registration (BIR);
5. Omnibus Sworn Statement;
6. PCAB License (For Infrastructure Projects)

The contract will be awarded to qualified bidders whose bid proposal appears to be the Lowest Calculated Responsive bid to the City Government of Tayabas, in accordance with the IRR of RA 12009 and the agency’s judgment and discretion, but not in no way bound to accept the lowest bid or any bid proposal which in its judgment are, in the ultimate analysis, not advantageous to the government. Quotations submitted after the prescribed deadline shall no longer be accepted. Delivery of Goods is required as per advise of the end-user.

Interested suppliers may secure Quotation Form from the BAC Secretariat. Participating duly licensed suppliers/ manufacturers/distributors/contractors must submit the officially prepared Request for Quotation Form with legibly typed /printed price quotations unto the space provided opposite the item description of the Request for Quotation Form, signed and sealed into an envelope to the BAC Secretariat/TWG, City Government of Tayabas.

The City Government of Tayabas reserves the right to accept or reject any or all quotations, to annul the canvassing process, and to reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers, or to award such bid to the supplier whose bid is considered most advantageous to the government.

RAYMOND S. BERMUDEZ
HEAD, BAC Secretariat

Item No Item Description Qty Unit

01 Preventive Maintenance of one (1) unit Passenger elevator
Scope of Works: Once a month Systematic Examination of the equipment, Lubrication, Mechanical & Electrical Adjustment if necessary, Cleaning, Visual Inspection, Safety devices functional testing 3 unit

02 Preventive Maintenance of two (2) units of Scenic Elevator
Scope of Works: Once a month Systematic Examination of the equipment, Lubrication, Mechanical & Electrical Adjustment if necessary, Cleaning, Visual Inspection, Safety devices functional testing included cleaning of Internal Scenic Glass. 3 unit

Atty. VOLTAIRE C. DELA CRUZ
BAC Chairperson

Created by Raymond S. Bermudez

Date Created 12/05/2026

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